



## Ministry of Finance and Planning

### REQUEST FOR EXPRESSION OF INTEREST FOR AN INDIVIDUAL CONSULTANT TO DEVELOP PETROLEUM REVENUE MANAGEMENT REGULATIONS, OPERATIONAL GUIDELINES AND PROCEDURES

COUNTRY: **Republic of South Sudan**  
NAME OF PROJECT: **Public Financial Management and Institutional Strengthening Project**  
PROJECT ID: **P176761** Grant No.: **IDA-D977-SS**  
Assignment Title: **Development of Petroleum Revenue Management Regulations, Operational Guidelines and Procedures**  
Reference No.: **MOFP-466621-CS-INDV**  
Place of assignment: **Juba, South Sudan**  
Closing Date: **January 31, 2025**

#### 1. Background

The Government of the Republic of South Sudan, through the Ministry of Finance and Planning (MoFP) has received grants from the World Bank (WB) towards the cost of implementing various Public Financial Management reforms under the Public Financial Management and Institutional Strengthening Project (PFMIS). The project aims to advance PFM reforms that will lay a strong foundation for more advanced reforms, strengthen key oversight institutions, and improve budget transparency and overall PFM outcomes in the country.

One of the core interventions is to strengthen the capacity of the Directorate of Petroleum Revenue Management in terms of developing and supporting the implementation of a comprehensive legal and regulatory framework for effective management of petroleum revenues.

The Government of the Republic of South Sudan enacted the law for the establishment of the Directorate of Petroleum Revenue Management in 2013. The Directorate is not fully institutionalized to carry its functions as stipulated in the Act due to the absence of implementing regulations, operational procedures and insufficient staff capacity.

It is against this background that the Ministry of Finance and Planning intends to engage an individual **consultant** to develop and support implementation of the Petroleum Revenue Management Regulations, Procedures and associated implementation tools for the Directorate.

#### 2. Scope of Work and Responsibilities:

The Consultant will be responsible for the following tasks:

- (a) Assess the current petroleum revenue management situational context through a SWOT, PEST and other relevant analyses.
- (b) Conduct a stakeholder mapping and identify relevant laws and regulations as point of reference for the assignment.
- (c) Conduct a thorough review/gap analysis of the Petroleum Revenue Management Act, 2013 and relevant international good practices in petroleum revenue management, legal and regulatory frameworks.

- (d) Identify key areas requiring detailed Regulations, including proper definition of fees, charges, and taxes, including priority focus areas for oil revenue and other oil related revenue collections from oil sector.
- (e) Benchmark the current legal and regulatory framework with other oil producing countries of similar context with South Sudan.
- (f) Draft comprehensive Regulations based on the identified components, ensuring clarity, coherence, and consistency with the Act and international and regional standards and practices.
- (g) Consult with relevant stakeholders, including government agencies, civil society organizations, private sector representatives, the media and international partners, to gather input and feedback on the draft Regulations.
- (h) Develop detailed operational guidelines and procedures as well as relevant tools to facilitate the implementation of Regulations.
- (i) Organise a stakeholder's validation workshop and solicit feedback and further inputs on the proposed draft regulatory documents.
- (j) Revise the draft regulations and operational guidelines and procedures based on feedback received from stakeholders and legal experts, ensuring alignment with the objectives of the Act and addressing any identified gaps or concerns.
- (k) Finalize the regulations and operational procedures and submit them to the appropriate authorities for approval.
- (l) Formulation of sustainability plan, including roll out strategies for effective and efficient implementation by the key stakeholders.
- (m) Develop and support the implementation of a comprehensive monitoring and reporting framework to enable revenue collection compliance and effective tracking.
- (n) Undertake detailed costing and tax analysis of petroleum revenues
- (o) Provide necessary support to the Directorate to facilitate the adoption, dissemination, implementation and institutionalization of the new Regulations and Operational Procedures and associated tools
- (p) Provide relevant training to the staff of the Directorate on the new Regulations and Operational Procedures and associated tools.

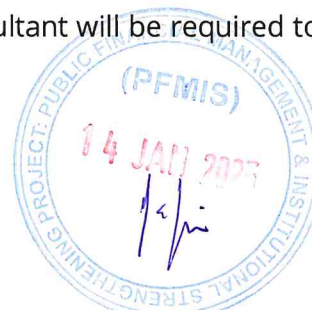
The Consultant will be required to undertake all the tasks and deliver the outputs detailed in the Terms of Reference (TOR) that will be provided upon request through the email contact below.

### 3. Selection Criteria:

Selection shall be based on the qualifications and experience of the candidate and followed by an interview. The qualifications and experience required for shortlisting include:

- (a) At least a Master's degree in economics, finance, public financial management, law, public administration, public policy or a related field.
- (b) Proven experience of at least 10 years working in the Ministry responsible for petroleum/oil revenue management or in providing policy and technical advisory support to Governments on petroleum/oil revenue management.
- (c) Proven experience of at least 10 years in legal drafting, particularly in the development of legislation and regulations related to the management of petroleum/oil revenue.
- (d) At least 7 years of experience in developing and facilitating and supporting petroleum/oil revenue management reform efforts, governance, or related fields, with specific experience in drafting policies, laws and regulations.
- (e) In-depth knowledge of international frameworks, standards and best practices related to petroleum revenue management at both regional and international level.
- (f) Demonstrable experience of at least 5 years in providing training as a mechanism for disseminating national legal and regulatory frameworks and facilitating their implementation.

The shortlisted candidates will be invited for an interview. The consultant will be required to possess the experience, skills and competencies listed in the TOR.





*Government officials or civil servants will not be considered unless: (i) they are on leave of absence without pay or have resigned or retired six months before the date of the advert, and (ii) their employment will not create a Conflict of interest.*

#### **4. Duty Station and Duration:**

The assignment is expected to be completed within 120 work days from commencement of the contract.

**5.** The attention of interested individual consultants is drawn to Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank's 'Procurement Regulations for IPF Borrowers' July 2016 revised November 2017, July 2018 and November 2020 [Procurement in Investment Project Financing; Goods, Works, Non-Consulting and Consulting Services], setting forth the World Bank's policy on conflict of interest

**6.** A Consultant will be selected per individual consultant selection method set out in the World Bank's Procurement Regulations.

**7.** The MoFP now invites eligible Individual Consultants to indicate their interest in providing the above-mentioned services. Interested consultants must provide information indicating that they are qualified to perform the services and furnish the Curriculum Vitae (CV) in the prescribed form that will be provided with the TOR upon request through the e-mail given below.

#### **8. Submission of Applications and deadline:**

An Expressions of Interest (EOI) and CV in the prescribed format with 3 reference persons must be sent to: [procurement.pfmis@gmail.com](mailto:procurement.pfmis@gmail.com) or delivered by hand on or before **January 31, 2025 at 17:00 Hours (Juba local time)**

The package must be marked as **"Application for "Development of Petroleum Revenue Management Regulations, Operational Guidelines and Procedures "** and submitted to the email address below.

Project Manager (PFMIS)  
Project Management Unit,  
Ministry of Finance & Planning  
Location: Local Government House (Opposite Bank of South Sudan)  
Juba, Republic of South Sudan  
**Email: [procurement.pfmis@gmail.com](mailto:procurement.pfmis@gmail.com)**

