

Republic of South Sudan (RSS)



JOB ADVERTISEMENT 21ST MAY 2024

The South Sudan Public Procurement and Disposal of Assets Authority (PPDAA) is a Regulatory Body established under the Public Procurement and Disposal of Assets Act, 2018. The Authority is charged with regulatory functions and vested with oversight powers and responsibilities on all public procurement and disposal of assets activities carried by all public bodies in the Republic of South Sudan. The establishment of the Authority and appointment of Board Members was made on 17th February 2023 when His Excellency Salva Kiir Mayardit, the President of the Republic of South Sudan announced the appointment of the Executive Director and Members of the Board of Directors of the Authority. The Board was formerly inaugurated on 21st March 2023 by the Minister of Finance and Planning.

We strive to provide excellent service to all entities of our government of the Republic of South Sudan through our vision, mission and objectives.

As the Executive Director of PPDAA, I invite you to apply for the following positions below, the details of which are also displayed on the Notice Board. Applicants should provide current resume detailing your education and experience and attached certified copies of respective certificate(s) and a letter of interest describing how you meet the qualifications for the position you are applying for and why you would like to be considered for the position.



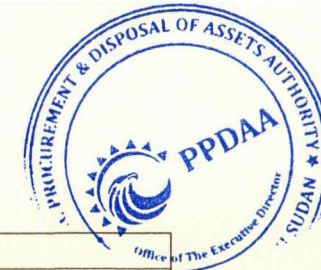
Hon. Deng Akuei Keak
Executive Director
Public Procurement and Disposal of Assets Authority
South Sudan – Juba

P.O.Box 80, South Sudan - Juba

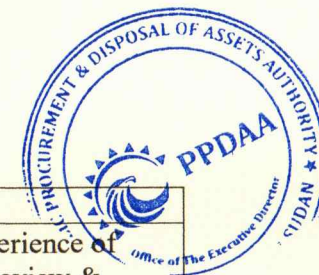


List of Vacancies for Advertisement

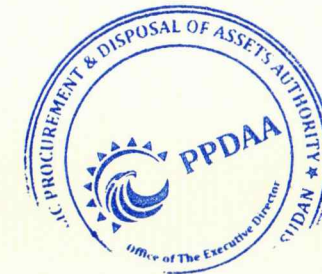
S/No	Vacant Post	Grade	Educational Qualifications	Working Experience
1	Director Of Legal, Administrative Reviews and PPDAA Secretariat (1) position	2	LLM or first degree in Procurement or Master of Business Administration with LLB as a first degree; and Postgraduate Diploma in Legal Practice. or equivalent qualification from recognised University	20-25 years' experience in legal practice 4 years' experience of 1 st Deputy Director of Legal Administration of which should be at senior management level; Experience in Board affairs; and Experience and knowledge of the PPDA
2	Director Of Information, Communication and Technology (1) position	2	Master Degree in one of the following fields; Computer Science, Information Systems, Information Technology, Computer Engineering, Telecommunications or equivalent qualification from recognised University	20-25 years' experience in ICT practice 4 years' experience of 1 st Deputy Director of ICT or relevant field
3	Director of Internal Audit (1) position	2	Bachelor of Science in Accounting, Finance, Business Administration or another relevant field; Master's degree in Accounting, Finance, Business Administration or another related field is preferred; Certified Internal Auditor; Membership in audit relevant bodies.	20-25 years' experience as auditor practice 4 years' experience of 1 st Deputy Director of Internal Audit or relevant field
4	1 st Deputy Director of Advisory Services (1) position	3	Bachelor's degree of Law, Procurement, Business Administration or other relevant fields. Master's degree in all the above fields is preferred	18-20 years' experience as Lawyer or administrator practice 4 years' experience of Deputy Director of Advisory Services or relevant field
5	1 st Deputy Director of Procurement Audit (1) position	3	Bachelor's degree in Procurement, Business Administration, Commerce, Statistics, Economics, Social Science, Engineering and other related fields. Master's degree in all above fields is preferred or equivalent qualification from recognised University	18-20 years' experience as Procurement Specialist practice 4 years' experience of Deputy Director of Procurement Audit or relevant field.



S/No	Vacant Post	Grade	Educational Qualifications	Working Experience
6	1 st Deputy Director of Legal & PPDA Secretariat (1) position	3	LLB and LLM or Master of Business Administration with LLB as a first degree; Postgraduate Diploma in Legal Practice or equivalent qualification from recognised University	18-20 years' experience in legal practice with at least three (3) years of leading a team; Experience in Board affairs and developing standards; Experience in research management and development or relevant field.
7	1 st Deputy Director of Administrative Review & Investigation (1) position	3	Degree in Procurement, Economics, Engineering, Law, Education, Business Administration and Social sciences; Master's Degree in Procurement, Economics, Engineering, law, Education, Business Administration and Social sciences will be added advantage; and Membership of CIPS will be an added advantage or equivalent qualification from recognised University.	18-20 years of relevant field or 3 yrs experience of Deputy Director of Administrative Review & Investigation 5 Years of experience in procurement audit and investigations – with at least three (3) years in leading a team; Practical experience in procurement; Experience in auditing or internal audit; Conversant with the PPDA Act
8	1 st Deputy Director of Public Relation (1) position	3	Holder of Master Degree in one of the following fields; Public Relations, Journalism, Mass Communication, Business Communication or equivalent qualification from recognised University	18-20 years of relevant field or 3 yrs experience of Deputy Director of Public Relation in Government Institutions
9	1 st Deputy Director of Human Resource Management (1) position	3	Masters /Bachelor of Human Resource/ Public Administration & Business Administration or equivalent qualification from recognised University	At least (18) years of experience in HR practice with at least three (3) years as Senior HR specialist, managing teams; Significant working experience in developing and managing performance.
10	1 st Deputy Director of Planning & Monitoring and Evaluation (1) position	3	Bachelor degree in Statistics, Economics, Project planning and management or related field; Postgraduate / master's degree in Monitoring and Evaluation or related fields is an added advantage. or equivalent qualification from recognised University	18 years' experience in a planning, monitoring and evaluation environment with at least 3 years in senior position heading a team or unit in monitoring, evaluation and research. And Working experience with statistical data packages 3 years of relevant field or 3 years' experience of Deputy Director of Planning & Monitoring and Evaluation



S/No	Vacant Post	Grade	Educational Qualifications	Working Experience
11	Senior Officer Administrative Review & Investigation (1) position	8	Holder of Bachelor Degree in Law (LL.B) or equivalent qualification from recognized institutions and who is recognised as a notary public by the High Court of South Sudan or equivalent qualification from recognised University	3 years of relevant field or 3yrs experience of Ass. Inspector for Administrative Review & Investigation.
12	Front Desk Officer (1) position	12	Holder of Certificate of Secondary Education with passes at least three credit passes in English and Arabic Languages plus a Certificate in one of the following: Telephone Operations, Front Office, Customer Care or equivalent qualifications from recognized Institutions with seven (4) years relevant working experience from a reputable organization in related field	4 years of relevant field or 3yrs experience of Junior Front Desk
13	Office Assistant (3) positions	12	Holder of Secondary School Certificate with passes in English and Arabic. The candidate should have attended training course in Office Assistance or Cleaning or Office Management or equivalent conducted by a recognized vocational training institution	4 years of relevant field or 3yrs experience of Junior office Assistants



HOW TO APPLY

- ❖ Interested candidates are requested to submit their applications, updated CVs with three active references from their previous works place of not more than 5 pages and a copy of Nationality ID
- ❖ The job descriptions or duties and responsibilities of each post will be available at submission place or reception office
- ❖ **Submit your applications to: Director General of Recruitment and Selection Office at Ministry of Public Service and Human Resource Development (At the Reception office) or Public Procurement & Disposal of Assets Authority (PPDAA) Human Resource office not later than 31th May, 2024.**
- ❖ The positions are open only to South Sudanese Nationals.
- ❖ Only shortlisted candidates will be contacted and the applications received will not be returned

Important: Application received after the deadline will not be considered. Only shortlist candidates will be contacted.

THANKS



Hon. Deng Akuel Kak

Executive Director

Public Procurement and Disposal of Assets Authority (PPDAA)

South Sudan